

# THE CONSTITUTION AND BYLAWS OF THE ANDERSON ROAD RUNNERS CLUB, INC.

## PREAMBLE:

We, the members of the Anderson Road Runners Club, INC. were founded in order to promote running and walking as a healthy and enjoyable sports for all ages, to ensure the rights of individual members, and to provide for a common and mutual respect for others, do ordain and establish this constitution and bylaws. The bylaws and constitution shall be used as functional guidelines of the organization, for the management and administration of THE ANDERSON ROAD RUNNERS CLUB, INC.

## ARTICLE I: Purpose and Dedication:

The purpose of this organization shall be to encourage running to all groups of runners and walkers regardless of abilities, age, sex, religion, race or nationality. It shall be the responsibility of all members to elevate the image of runners and walkers and to contribute knowledge, aid, and assistance to the organization and to fellow members, without depriving self or family whenever possible, and to uphold and respect the constitution and bylaws of this organization.

## ARTICLE II: Members and Meetings of Membership

- A. The membership shall consist of Regular, Lifetime, Honorary, Student and Youth members. Regular members may join as a single member or as a family defined in Section C and must pay / renew dues annually. Other membership categories are defined in Sections G through J. Dues are payable in January of each calendar year. Any new member (or family) who joins after August 30 shall pay 1/2 of the current membership fee. The organization shall, not less than annually, conduct a meeting of the membership. The meeting may be held in conjunction with a race or special event.
- B. Regular members are defined as those single, individuals who have paid the appropriate fees.
- C. Eligible family members consist of any married couple including all dependent children living at home. If either parent is an eligible member, dependant children are considered members. Unmarried couples shall pay two (2) separate membership dues even though they have only one mailing address.
- D. Special meetings of the membership may be held at the discretion of the President, Executive Board or a petition signed by fifteen (15) members or more.
- E. All meetings shall be conducted by notice to the membership of the time, place and subject matter of the meeting as far in advance as is reasonably practical.
- F. Each member in attendance and in good standing at membership meetings is entitled to one vote in each matter submitted to the membership for determination.
- G. Quorum: A quorum shall consist of duly qualified members in attendance. The list of duly qualified members shall consist of the last official compiled list of members from either the current or previous calendar year.
- H. Lifetime members: Lifetime member status may be granted to deserving current or past members in recognition for their service to the club or to running in general.
  - (1) Past presidents may petition the ARRC Board for consideration.
  - (2) Lifetime members will have the same rights and responsibilities as regular members without the requirement to pay annual dues – program and or race fees must be paid.
  - (3) Lifetime members must complete an annual membership form or have one filled out on their behalf by the secretary or membership chairperson.

(4) Lifetime membership status may be granted by the ARRC board. A 2/3-majority vote must be achieved for lifetime status to be granted.

(5) Lifetime members as of 2/7/2002

Bob Williams

Fred Fulcher

Sandy Ferris

Wendell Parson

Gary Estle

Jim Kirkwood

Frank Lindley

- I. Honorary Members: Honorary membership status can be granted in special cases to individuals whom the club wishes to honor. It should be for their contributions to running, walking or fitness. Honorary members are to be carried on the roles for the purpose of receiving the newsletter, but do not have a vote, nor can they hold a (voting rights) office or board position.

Honorary members as of 2/7/2002

Florence Marsh

- J.□ Student Members: Student members are those under 19 years of age that are also in public or private school. They must pay the current student membership fee and adhere to any regulations imposed upon them by their school sports team or governing association. They have voting rights at membership meetings, shall be listed on the membership roles, but may not hold board positions unless they are of a legal age as recognized by the State of Indiana.

- K. Youth Members: Youth members are those that participate in the ARRC Kids Program, which is free to those children and their families. Parents of Youth Members must complete a membership application. Neither these children (usually age 12 and under) nor their parents are considered regular members of ARRC unless they apply as such and pay the appropriate membership fee. They have no voting rights but are entitled to participate in the Kids Program, earn points and qualify for recognition and awards.

- L. Privacy Statement

The Anderson Road Runners Club, Inc. will ensure the privacy of its members and children by not releasing sensitive information except as defined and allowed below.

1. The Executive Board delegates to the Membership Chairman (and committee) the responsibility to uphold the privacy of membership information. Other club officers, chairpersons and committees are to closely communicate with the Membership Chairman on privacy concerns and questions.
2. The membership list and sensitive membership information will NOT be given, shown, rented or sold to anyone or any organization unless so defined below (paragraphs A, B, C, D). If the Anderson Road Runners Club, Inc. is a member of an umbrella, or parent organization such as USATF, Road Runners Club of America, etc., the Board may be authorized to release certain information if it is required to maintain and sustain the relationship of ARRC to the umbrella group. However that information must be limited to the extreme minimum and NOT include any information on children who are members of club families or children who are in the ARRC Kids Program. Past practices should be followed.

- A. Phone numbers, email addresses, birth dates and names of minor children are considered extremely sensitive and are not to be released, shown, given or rented to any other organization, group or individual.

- B. Auxiliary lists compiled by, given to or shown to ARRC shall also be treated with respect and should not be given, rented or shown to others, except for the purpose of conducting club business. This would include, but shall not be limited to race event entry lists. Event entry lists should not be provided to commercial organizations, such as *Runner's World Magazine* or other similar commercial media outlets.
- C. Under controlled conditions, and under the President's authority it shall be permitted to allow an authorized direct mail service provider to use ARRC event lists to mail race information to said list addressees for the purpose of promoting an outside event. In this manner, the outside event can benefit from the club event list, but never see the content thereof. The President shall communicate any proposed use of this proviso to the entire ARRC Board in advance.
- D. The Privacy Policy as voted on by the club membership can only be changed by a membership vote at a properly conducted membership meeting.

### **ARTICLE III: Officers**

- A. The officers for the association shall be a President, Vice President, Secretary, Treasurer, and Editor. In addition, the Board of Directors shall consist of the (5) officers plus a membership chairman, at least one special event director and two (2) additional At Large officers (total of 9).
- B. The officers must be members in good standing.
- C. All officers shall be elected by secret ballot at the annual meeting and shall continue for one (1) year or until the next annual election. Unopposed candidates may be elected by voice acclamation or a show of hands. The sitting board may present a slate of candidates for the following year. If no member objects the slate may be elected by acclamation or a show of hands.
- D. A majority of the votes cast shall be necessary to constitute an election.
- E. Vacancies in office may be filled by special election.
- F. The immediate past president may attend officers meetings in an advisory capacity.
- G. A member may not hold more than one (1) elected office simultaneously.
- H. All officers, unless properly excused, will attend at least two (2) out of three (3) consecutive board meetings. Board members are also expected to actively participate in all directly sponsored club races or similar events. Any officer not carrying out their prescribed duties may be subject to removal by a recommendation of the majority of the remaining officers. If a board member is dismissed or resigns the President may appoint a replacement subject to an approval of a majority of the remaining board members.
- I. Board Members
  - 1. The (5) elected officers of president, vice president, secretary, treasurer and editor will be voting board members. In addition, starting with the election of officers for the 2000 calendar year, two additional voting officers will be added for a total of (7) voting officers. These will be known as "At Large" positions.
  - 2. The At Large voting officers will have the same rights and responsibilities with respect to making decisions for the club as the (5) original positions.
  - 3. The At Large board members may or may not have another (appointed) position, such as race director.
  - 4. The At Large board members will be expected to take an active part in the club and attend functions and meetings.

5. The term of the At Large members shall be the same and run concurrently with the original (5) elected positions.
6. The At Large positions may be nominated by the membership or by the President and shall be ratified by the general membership during the annual meeting.
7. The President may assign specific responsibilities to an At Large board member, such as being a race director or chairing a committee.

## **ARTICLE IV: Duties and Responsibilities**

### **President**

- A. The President shall be the chief executive officer of the Anderson Road Runners Club, Inc. and will work with the Executive Board and the membership to carry out the objectives of the organization. It shall be his / her responsibility to chair the executive board and membership meetings. With respect to the 2 lap races, the President may recommend an alternative program or project during those months, which would meet the needs of club members and promote area running. This recommendation would require approval of a majority of the voting officers / board members.
- B. In the absence of the President, the Vice President shall preside and in the absence of the Vice President, the Secretary shall be the presiding officer. In the absence of the Secretary, the presiding officer shall appoint any qualified member in attendance to act as the secretary of the meeting.
- C. Additional duties and responsibilities of the President:
  1. The president may further organize the Board of Directors (as limited by these bylaws) to optimize the workload of individual members as to enhance the overall performance of the board and organization as a whole.
  2. The President shall appoint race directors and committee chairs as needed to carry out the objectives and priorities of the club. The president shall be an ex-officio member of all committees and race event teams.
  3. The president shall call regular meetings of the executive board – for the purposes of coordinating club business and events and to gain approvals as needed.
  4. The president shall have the authority to approve minor expenditures without board approval. The limit level for the year shall be set at the first meeting after the annual meeting and that limit level shall be in force for one year.
  5. The President shall be the club's representative to the community and as such shall present both himself / herself and the club in a positive image. Any decisions or commitments made by the President (on behalf of the club) in community meetings shall be communicated to the Executive Board and are subject to the board's approval.
  6. The President shall maintain and administer the club's special award definitions and present or request nominations for the same.

### **Vice President**

- A. Perform all of the duties of the President during the absence or disability of the President.
- B. The VP shall oversee the weekly race program, which may involve appointing a separate race director. In this case, the appointed race director shall be delegated the responsibility of maintaining the weekly points standings. If a race is sponsored, the sponsor will determine the overall winner(s) and announce before the race how the winner(s) will be determined.
- C. Will maintain the one lap record plaque / history.
- D. Will maintain and be responsible for all ARRC equipment, including but not exclusive, to items such as the race clock, hand-held timers, sign-up tent, banners and any other such

items pertinent to race events. These responsibilities will also include handling the renting and loaning of equipment per the ARRC equipment policy.

- E. The President may give the Vice President additional responsibilities.

## Secretary

- A. The Secretary shall have the care and custody of the records and minutes of the organization. The Secretary shall take the minutes at all meetings of the membership or special meetings or officers/executive board meetings and reduce the same to writing.
- B. The Secretary shall set up and maintain a post office box for the club and shall, on a regular basis, collect and disseminate mail within the organization.

## Treasurer

- A. The Treasurer shall keep correct and complete records of account, showing accurately at all times the financial condition of the Anderson Road Runner's Club.
- B. The Treasurer shall receive dues from members and shall make regular deposit of funds of the organization in any depository designated by the Executive Board.
- C. The Treasurer shall, as needed, establish accounts with businesses and suppliers. This communication shall include the club's tax-exempt status, so that payment of sales tax is minimized. The Treasurer shall then communicate to the appropriate officers and race directors' instructions relative to purchases.
- D. The Treasurer shall pay, in a timely manner, all bills, invoices and reimbursements due to suppliers and members who incur expenses on behalf of the club. The check ledger shall be open for review by the executive board.
- E. The Treasurer shall furnish at Executive Board meetings a statement of the financial condition of the Anderson Road Runner's Club, Inc. The Treasurer shall, once annually, make available for publication to the Editor of the Anderson Road Runner's Club, Inc. a statement of income and expenses and financial condition of the Anderson Road Runner's Club, Inc.

## Editor

- A. The Editor shall be the Communications Director for the club.
- B. The Editor shall produce the club newsletter, **The Pacer**, on a regular basis and ensure that all (qualified) members defined in Article II receive such.
- C. The Editor may enlist volunteers to be assistants (reporters) to help generate articles or information for the newsletter.
- D. The Editor shall coordinate with the Webmaster and electronic news group editor (if so assigned) for consistency of information being published and distributed to members and the running community.
- E. The Editor, with input from the Board, will compile a list of organizations and / or individuals to receive complimentary copies of the newsletter. The Editor will work with the Membership chair to compile a total mailing list for the newsletter mailing.
- F. The Editor has the option of sending the newsletter to recipients via electronic means.

## Board of Directors

- A. The Board of Directors assumes overall responsibility for the well being and management of the Anderson Road Runners Club, Inc. Members of the Board shall be members (in good standing) of the Anderson Road Runners and shall consist of: President, Vice President,

Secretary, Treasurer, Editor, Membership Chairman, and three (3) At Large positions. At least one At Large position shall be a race or event director.

**B. Specific Responsibilities of the board:**

1. Provide overall direction and support for the president, other officers and race directors as they aspire to achieve club objectives and priorities.
2. Understand and be responsible for all legal obligations, such as State of Indiana reporting requirements and set up a system to make sure those obligations are met on a regular and timely basis. These include an annual report to the Secretary of State and also State of Indiana tax reporting obligations. Legal responsibility also entails securing proper and appropriate levels of insurance to cover events, equipment and directors and officer's liability.
  - a. Appoint a resident agent and communicate that in the annual report to the state.
  - b. Hold an annual membership meeting and encourage the president to call special meetings of the membership if needed. The Board, by a simple majority vote, may call special membership meetings.
  - c. The Board has the power to restructure within the limits imposed by these bylaws, but cannot add or delete positions without approval of the membership at an annual meeting of the membership.
  - d. The Board, with full knowledge of the membership, will determine the club's affiliation with national organizations such as Road Runner's Club of America, USATF, etc.

## **Membership Chairman**

- A. Maintain the official membership roster in a format prescribed by the Board of Directors. The roster shall contain all membership designations described under Article II. He/she shall regularly communicate the membership list to officers and race directors as needed.
- B. Develop procedures for producing mailing label formats, club roster, RRCA updates and others as required by the Board. The Chairman will maintain these formats and will have a system to update and purge files.
- C. The Anderson Road Runner's Club will not furnish its membership list to any individual or organization, other than to Road Runners Club of America or an equivalent organization.
- D. The President may assign additional responsibilities to the Membership Chairman.

## **At Large Director**

There shall be a total of three (3) At large Directors.

- A. One must be a race director or special program / event director/
- B. The other two may have responsibilities non-specific with respect to these bylaws.
- C. The (3) At Large board members have the same voting rights and responsibilities as the other (defined) officers.
- D. The At Large members may (upon agreement with the president) be assigned specific duties.
- E. The purpose of the At Large positions is to give additional club members the opportunity to contribute without necessarily having specific duties as defined by the bylaws. In this way, an inexperienced person can gain knowledge of the club, or a club elder may continue in a role of providing guidance to the decision-making officers.

## **Race / Event Directors**

The duties of Race / Event directors shall be:

- A. Plan the entire event / series, including budget and all resources required.
- B. Gain approval for the plan from the Executive Board.
- C. Act as overall coordinator and chairperson for the events(s).
- D. Regularly report for publication standings for an event or series.
- E. Complete a final report for the club's files.

## **Specific Duties for the One Lap Race Series**

- A. The director shall recruit the needed volunteers to conduct the series.
- B. The Director and Vice-President shall annually review the rules for the series and publish those rules in advance of the start of the series. Ref. Article VI.
- C. The Director shall be responsible for each race in the series. If the Director is to be absent he/she shall arrange for a back-up director.
- D. The Director shall have the authority to cancel or modify the race in the event of weather, trail construction, or other conditions beyond his/her control.

## **Specific Duties for the ARRC Walking Program Director:**

- A. The Walking Director shall coordinate with the Weekly One Lap Series and Road Series Directors to ensure compatibility with those series.
- B. The Walking Director shall as needed, coordinate with the Single Event Directors so that the requirements for a walking division within a specific event are defined.
- C. The Walking Director will define additional initiatives for expansion or enhancement of the ARRC walking program and bring those to the Executive Board for discussion and approval.
- D. The Walking Director will prepare and post the final series standings and work with other board members to select appropriate year-end awards for the various age groups.

## **Specific Duties of the ARRC Children's Program Weekly Series Director:**

- A. The Children's Director shall plan the entire series, including budgetary and sponsorship needs.
- B. The Children's Director shall coordinate with the Weekly One Lap Series Director on time schedule, equipment resources, and so on.
- C. The Children's Director may recruit parents as volunteers for the weekly run.
- D. The Children's Director shall define age group categories and keep standings for the series.

## **General Duties of ARRC Committees / Committee Chairs:**

- A. Hold meetings at least annually – this can occur as an agenda item within an executive board meeting or as a separate committee meeting.
- B. Document the meeting and forward such to the executive board secretary.
- C. Active Committees – as of February 2003:
  - i. Nominating
  - ii. Scholarship
  - iii. Walking
  - iv. White River Run
  - v. Run the Mounds
  - vi. Weekly Race Series
  - vii. Road Race Series

- viii. Fun Run Series (ARRC Kids Program)
- ix. Communications

### **Specific Duties of the Scholarship Chairman / Committee:**

- A. Update and maintain the scholarship application procedure and application form.
- B. Work with ARRC Treasurer to monitor the scholarship fund and make suggestions for building / adding to the fund.
- C. Establish (each year) the application deadlines.
- D. Evaluate all applicants and make recommendations to the ARRC Board.
- E. Distribute ARRC scholarship information to area schools.
- F. Update and maintain the requirements and evaluation criterion.

### **ARTICLE V: Order of Business**

The order of business at all meetings of the Executive Board shall be as follows.

Roll Call

Reading of the minutes of the preceding meeting and action thereof.

Reports of officers

Reports of committees.

Unfinished business

Miscellaneous business

New business

### **ARTICLE VI – Thursday Night Points Races**

Definition: A series of races conducted on Thursday evenings and occurring at the Shadyside Beach House Facility. The one lap race season shall consist of a series of pre-season, race season and post-season events.

Pre-season races are conducted beginning in April and are considered fun runs. No points are awarded and age group records cannot be set. Post-season races are conducted for 3-5 weeks following the race season. No points are awarded nor can age group records be set. No fees are charged for pre or post season races. Pre-season races begin at 6:00 PM and post-season races begin at 5:30 PM.

The one lap race season begins in May and is held on twenty (20) consecutive Thursday nights with special exceptions made for holidays and major running events. Start time for the points season is 6pm. The exact schedule will be determined by the ARRC board of directors and the race director and will be posted no later than April 1.

- A. The Points races shall start in May on a date determined by the ARRC officers and the race director. They will run consecutively for twenty (20) weeks thereafter except for those dates noted as exceptions. On those excepted dates, the run may be conducted, but points will not be awarded, nor will times for age group records be accepted. The race director has the discretion to cancel or declare a race to be a fun run based on weather conditions or the availability of the facilities. Likewise a race may be canceled or declared a fun run based on local or national emergency situations. This decision must be made after consulting with the VP and/or President.
- B. All persons are welcome to attend any Thursday night race, however only members of the ARRC are eligible for points and awards. Membership and Race fees, as determined by the Officers, must be paid PRIOR to accruing points. Points cannot be accrued if

membership and race fees are not current. Under no circumstances will race points be applied retroactively. It is the members' responsibility to make sure their payments have been recorded with the membership director and the race director.

- C. Age groups shall be determined at the annual membership meeting, by a majority vote of the members present. The current age groups as modified and approved on 2/5/2005 are as follows. Male and Female: 10 & under, 11-12, 13-14, 15-18, 19-24, 25-29, 30-34, 35-39, 40-44, 45-49, 50-54, 55-59, 60-64, 65-69, 70-74, 75-79, 80-84, 85-89, 90-94, 95-100, and Heavyweight (Male Only) – 190 lbs and over.

Middle School and High School students may be subdivided into "grade groups". This is at the discretion of the Race Director and should be a function of how many students are expected to join / participate in the point's races. In this manner, the competition can be fairer to younger students, who would compete within their own grade level. Both male and female may be subdivided into grade groups.

Groups shall be defined as:

- Students entering the 6<sup>th</sup> grade
- Students entering the 7<sup>th</sup> grade
- Students entering the 8<sup>th</sup> grade
- Entering freshman
- Entering sophomores
- Entering juniors
- Entering seniors

- D. After the adoption of these bylaws, any changes in age divisions made after the start of the first points race will not be effective until the following year.
- E. Placement into a specific age group for point's races shall be based on the member's age as of May 1 of each year, regardless of the date of when their membership is recorded. It is the runners' responsibility to assure they have been placed in the correct age group.
- F. Points System: Points will be awarded as follows: 1<sup>st</sup> Place-50 points, 2<sup>nd</sup> Place-45 points, 3<sup>rd</sup> Place-40 points. Other age group finishers will be awarded points starting at 35 and decreasing thereafter by one point per participant. All twenty (20) races, excluding any races declared to be non-scored fun runs, will be used to determine the final points standings.
1. At the discretion of the Thursday night race director, and/or the ARRC board, volunteers MAY be awarded points for helping at an ARRC approved event if it conflicts with a Thursday Night Points Race. These events may include, but are not limited to the Thursday Night Points Race, high school or college cross country or track meets. The need for volunteers for the Thursday Night Points Races is completely at the discretion of the race director and must be approved prior to the event. Any request to volunteer at a non-sponsored event must be approved no less than one week from the date of the event. The system for awarding points will be reviewed each year by the race director and the ARRC board and will be posted no later than April 1. This provision has no bearing on the volunteer requirement as posted in the ARRC Road Race Series rules, Article VII, paragraph E. Points for volunteering for a Road Race Series event can not be applied to the Thursday Nights Points Race results.

- G. Runners may NOT accrue points under the following circumstances:
1. If the person joins the ARRC after the completion of the 11<sup>th</sup> points race of the season.
  2. A person who was a member prior to the 11<sup>th</sup> points race has not accrued any points during the first ten (10) races.  
Both points 1 & 2 assume a 20-race season. If the season is shortened then the above conditions will apply to 1/2 of the schedule, plus one race.
  3. If it is determined that the points system is being manipulated by a runner or runners the Officers may disqualify said individuals. Such disqualification will require a formal hearing of the Officers, Race Director and affected participants as determined by the Race Director and the President. Said person(s) may continue to participate in the Thursday night races and accrue points until a formal hearing is held. If it is determined a disqualification is required then the person(s) involved will have their points revoked and their membership shall be revoked for the remainder of the calendar year.
- H. Points races for high-school age divisions (14-18, modified to be 15-18), will start on the first week following the end of track season and end on the last points race prior to the start of the cross country season. The vice-president and/or the race director shall determine the official start and end dates of the high school schedule and this shall be included in the official schedule posted on the ARRC website.
- I. Age group records may only be set during an official points race. If a race is designated as a Fun Run, due to holiday schedule, weather, construction or at the discretion of the Race Director then no age group record(s) may be set. Runner must be an ARRC member in good standing. Membership cannot be acquired and applied retroactively. In order to set an age group record the runner's age must fall within the age group range on the day the record is set. IE: A runner who turns 40 during the points season may not set an age group record for the 35-39 category once they have turned 40. However once that runner has turned 40 they may set an age group record for the 40-44 age group, even though they are accruing points in the 35-39 category.
- J. The officers will determine awards at the end of the point's races. The president will assign a committee to determine what type of awards should be given. The one lap race director is responsible for notifying winners and collecting information such as clothing sizes in regards to these awards.

## Article VII: ARRC Road Race Series

Definition: A series of races to be determined by the Officers and the Road Race Series director. Series events will be made available six (6) weeks prior to the first event. Cancellation of events due to unforeseen circumstances may be cause for some Series requirements to be modified. Any changes will be posted to the ARRC website immediately and reported in THE PACER.

- A. In order to receive points in the Road Series you must be a member of the **Anderson Road Runners Club** and a member of the **Road Series**. You must designate whether you will be a Walker or a Runner for the entire race season. Age group for the season will be determined by the age of the participant at the time of the first Road Series race. For walkers, judged race walking conventions apply, of

continuous contact with the ground and straight locked knee in stride motion. Participants must complete a minimum of six (6) races and must be an approved volunteer for at least one race in the series. The Road Race Director(s) must receive prior notification of the runners intent to volunteer and will verify their participation with the director of that event.

- B. Runners/Walkers, who decide to join the ARRC Road Series after the first race in the series has been completed and scored, may do so at any time under the following procedure:
  - 1. Runner/walker must be a member of the Anderson Road runners club.
  - 2. Runner/walker will be scored on all succeeding races.
  - 3. Races run before joining the Road Race Series that are in Series will be handled by scoring the runner at the next available points in their respective age group for only the one previous Road Series race prior to joining the Series. Other races completed before joining the road Series will not count towards the Series points.
  - 4. Runner/walker's age group is defined as the age of the participant on May 1st of each year.
- C. Age groups will be determined by the runners' age as of May 1, regardless of when the first race of the series is held. Age Groups: Runners: Men and Women 10 & under, 11-12, 13-14, 15-18, 19-24, 25-29, 30-34, 35-39, 40-44, 45-49, 50-54, 55-59, 60-64, 65-69, 70-74, 75-79, 80-84, 85-89, 90-94, 95-100, and Heavyweight (Male Only) – 190lbs and over. Walkers: Female and Male overall.
- D. Placement into a specific age group for point's races shall be based on the member's age as of the date as established by the ARRC board and race committee regardless of the date of when the membership is recorded. (See Section C). It is the runners' responsibility to assure they have been placed in the correct age group.
- E. You must designate whether you will be a Walker or a Runner for the entire race season. For walkers, judged race walking conventions apply, of continuous contact with the ground and straight locked knee in stride motion.
- F. Participants must complete a minimum of 6 races and volunteer for at least one race.
- G. It is the runner's responsibility to make sure they have been placed in the correct age group and that they have been scored correctly in series events.
- H. Points System: Points will be awarded as follows: 1st Place-50 points, 2nd Place-45 points, 3rd Place-40 points. Other age group finishers will be awarded points starting at 35 and decreasing by one point per participant. Bonus points may be awarded for participating in various events, volunteering or serving as a race director. Bonus points will be determined by the Officers and will be announced prior to the beginning of the Road Race Series season.

## **ARTICLE VIII: Adoption of Bylaws**

The organization shall establish bylaws to assist carrying out the purpose of the organization. The bylaws shall establish a procedure for amendment to the constitution and bylaws. In the absence of such a provision, the constitution and bylaws may be amended by a majority vote of the membership. A quorum shall consist of a majority of the qualified members in attendance at a meeting of the membership.

## ARTICLE IX: Amendments

These bylaws may be adopted, amended or repealed at any meeting of the membership by a majority vote of at least twenty-five (25) members. The constitution may be amended by a majority vote of the members present at any duly called meeting of the membership.

## ARTICLE X: Dissolution

The organization recognizes that it is not intended to make a profit. Upon dissolution of the organization, any funds remaining after satisfaction of all financial obligations of the organization shall be disbursed to other organizations of similar purpose to be decided by the membership.

## ARTICLE XI: Financial

THE ANDERSON ROAD RUNNERS CLUB, INC is a not for profit organization. Any money spent must be for the Club use only. Money appropriated for club use may be used only after approval of the majority of the club officers at their discretion. Any deviation from this must be approved by the membership at a regularly called meeting.

The Anderson Road Runners has along standing agreement with Mounds State Park to make a yearly contribution to the Park if Run the Mounds makes a profit. The amount of that contribution shall be 15% of the net profit as rounded to the nearest \$5.00.

A bereavement fund will be available out of ARRC general funds to purchase flowers/memorial gifts for both past and present ARRC members in the event of their death, or the death of a member of their immediate family, at the discretion of the ARRC Board. Flowers or gifts will be made in the name of the Anderson Road Runners Club.

The 2005 ARRC Board of Directors submits this document for approval on this day, 5 February 2005.

By

Steve Hagensieker - President \_\_\_\_\_

Bob Kearns - Vice President \_\_\_\_\_

Robin Gerhart - Secretary \_\_\_\_\_

Tammy Dale - Treasurer \_\_\_\_\_

Perry Knox - Editor \_\_\_\_\_

Doug Townsend - Membership Chairman \_\_\_\_\_

Greg Smith - At Large Director \_\_\_\_\_

Mark Volk - At Large Director \_\_\_\_\_

Judy Baylor - Director Walking Program \_\_\_\_\_

Frank St. Phillips - Director Kid's Run Program\_\_\_\_\_